**Organic World Congress 2024**

**Pre-Conference Concept Note**

**Note for Pre-Conference Organisers**

Thanks for contributing to the 21st Organic World Congress (OWC) by proposing to organise a Pre-Conference.

Pre-Conferences are:

* One or two-days event (30 November – 1 December 2024), before the OWC main Conference (2-4 December 2024).
* Proposed and organised by an Organic Stakeholder, by contracting with the OWC Organisers.
* Dealing with a topic relevant for the Organic sector and in line with the Congress’ objectives and themes.
* Dealing with a topic in a complementary way to the various OWC Forums.
* Addressing stakeholders from all over the world and not a country or a region only.
* An in-person event organised in Taiwan.
* Included and visible on the OWC programme.

Please note that:

* You can submit your contribution **until the 31th July,2024** by email to papers2024@owc-bio.org.
* The OWC Organisers will assess the proposal and may ask for additional information.
* All proposals will be reviewed by a committee of international and Taiwanese experts. The evaluation will be based on the following criteria:

- Content Integrity: 30%

- Relevance to Organic Content: 40%

- Event Attractiveness: 20%

- Budget Reasonableness: 10%

* The Pre-Conference admission results will be communicated to all organisers prior to **the end of August**.
* The organiser may delay notification of admission results due to the review process.

For selected Pre-Conferences:

* Pre-Conference organisers will organise the Pre-Conference and will cover the related organisation costs *(e.g. working time, edition costs, flyer, proceedings, travel costs, invited speakers, sponsoring, insurance, medical crew, interpreters and equipment cost).*
* Pre-Conference organizers should pay the meeting room cost to OWC organizers.
* Pre-conference organizers are authorized to charge a registration fee to participants of the pre-conference. Participants will pay this fee directly through OWC online registration and submission platform. Subsequently, the collected fees will be transferred to the pre-conference organizers.
* Pre-conference participants have the option to pay a 20 Euro fee (NT$700) to cover their food expenses, which includes 10 Euros (NT$350) for lunch and 10 Euros (NT$350) for two coffees. This fee is only required if participants wish to have the provided food.
* The capacity of the meeting room ranged from 40 to 300 persons per room. Please indicate the expected number of participants in the proposal so that we can arrange the suitable meeting room for the Pre-Conference organizers.

Cost of host a Pre-Conference:

* Total cost of one day in Buddha Museum *(venue rental, venue cleaning)*: €650, NT$22,750
* Total cost of two days in Buddha Museum *(venue rental, venue cleaning)*: €1300, NT$45,500

*NB. For further questions, please contact* papers2024@owc-bio.org

**Pre-Conference Title**
What is the name of this Pre-Conference that will be used on the website and other communications?

**Main organiser, contact person**
First name, Last name, Institution name, country, web-address, email address

**Steering committee members** (and scientific board, if any)

**Main Objectives of the Pre-Conference**
What are the aims of this Pre-Conference? What issue does it address? Why is it important? Maximum 1000 characters (incl. Spaces)

**Main topic(s)**
Maximum 1000 Characters (incl. Spaces)

**How does this Pre-Conference link with the main conference theme or why is this theme essential and unique to explore in the current organic sector?**
The main conference theme is: Cultivating Organic Solutions for True Sustainability

**Targeted public** (type of actors, regions of the world)

**Format of the Pre-Conference**
e.g. farm visits, workshop with participatory method, presentations, keynotes... When available, please present the indicative programme. Max. 1500 characters (incl. Spaces)

**Duration of the Pre-Conference**
1 or 2 days: 30 November and/or 1st December 2024

**How will the program be set up**
e.g. will you launch a call for contributions? Will you organise a paper review? Preliminary programme envisaged. Max. 1000 characters (incl. spaces)

**Main outcomes expected**
e.g. What are the key takeaways for the participants? an exchange on an issue, network building, new insights…

**How will these outcomes be shared and disseminated?**
Will you publish pre-conference proceedings? Will you have a follow up session during the OWC itself.

**Language of the Pre-Conference**
If it’s not in English, how will you manage translation, with which resources?

**Meeting room needs (capacity)**
Please outline your requests below. Be advised that fulfilment may not be possible for all. How many participants are you expecting?

**Equipment needs**
Please outline your requests below. Be advised that fulfilment may not be possible for all. What equipment are you expecting? (e.g. projector, microphone, extension cord, speakers, audio amplifier)

**Registration fee**
List price shown in OWC website. Please present each cost will be included in your Pre-conference.

**Additional information or specific request**
In case you would like to add something to your proposal.